

Tournament Hosting Check list and times:

-4 Weeks out:

- Secure date with HS, and provide PPWL with AD's contact info for verification (should be months ahead on this actually)
- Order Medals-Gary with Crown Trophy has been great; crownboulder@gmail.com or Hasty
- Schedule parents meeting to sign up for table help, set up, and concessions groups
- Contact the league with the number of officials you'll need lined up

1 Week out:

- Confirm schedule with your HS, and pay for rental if needed
- Have the mat tape on order if needed
- Ensure you have medals, and enough parents to man tables
- If you need volunteers, relay this to Jay with the league
- Pick up all flip cards, cones, and equipment at the tournament prior

Night before:

- Setup, confirm working PA, working outlets for your concessions
- Chairs, tables, for table workers and entrance workers
- Set up mats, mop and clean the mats

Day of:

6:45 all volunteers to arrive

7:00 all breakfast concessions ready and doors open with entrance workers

7:30 table help meeting

7:45 Coaches meeting/Referee meeting

7:50 Clear the mats/table help report to the tables

7:55 Prayer and National Anthem/Pledge of allegiance

8:00 Start the 1st session-10:30

11:00 Start the 2nd session-2:30 or until finished

Mat Layout:

Mats should be number 1-24 depending on how many quartered surfaces with the smallest full sized mats starting first (little kids will be on the first mats...i.e. 4U on mat 1)

Session 1 is all quartered mats for ages 4-8yr old, and again starting with the youngest wrestlers on the smallest full sized, but quartered mats.

Session 2 will be all on halved mats. Numbers assigned will not change, but you will pick up the signage on the even mats. You will be left with mats, 1, 3, 5, 7, 9, 11, 13, 15, etc (and they will now be halves instead of quartered for the larger kids)

It is extremely important that the mats are numbered from the youngest to the oldest kids as the brackets will be prepared ahead of time off site, and will need to coordinate with the mat setup.

Keys to keep in mind: Leave space between the mats for the tables to be set up. Do not set up the tables in between the mats and the stands. The tables are where folks gather and stand, and if they are in between each of the mats, but not in between the mats and stands the folks in the stands are willing to continue sitting in the stands as they can see the cones and when their own wrestler is coming up.

The mat shown below is a full sized competition mat of 42'x42'. When quartered there's plenty of room for kids ages 4-8, and when halved plenty of room for the 9-14 year olds. There is an expectation of no less than 4 full sized mats to host a PPWL event (the only exception is the tournaments at the very beginning of the season where some kids are still playing football and full participant numbers are not yet present). If you have questions regarding any of this, ask prior to hosting your event please.

